

Abstract

Hi-Tech Apparel Co., Ltd. is an enterprise that operates the garments manufacturing and exporting businesses. By working in the Cooperative Education Project at Hi-Tech Apparel Co., Ltd. (Cambodia Branch), the project organizer was assigned to work in the cost accounting department. The project organizer had learnt about the processes of arranging and classifying documents – such as Invoices that specify product details and the Transfer Voucher confirming that the goods exported are from Thailand and Cambodia – as well as recording monthly summary of product quantities into WISDOM program in order to work systematically and retrieve data more easily. Consequently, the project organizer therefore prepared the report on inventory control of raw materials. In the case study of Hi-Tech Apparel Co., Ltd., this aimed to study about the documentation system and the document relationships to various branches. In addition, for the cost accounting processes, it started from the product confirmation verification, exporting, product receiving, and as well as data fetching from WISDOM program to be recorded into the account.

Based on this project, it provides us with the insights of inventory control system. We can also learn throughout the work processes with the use of WISDOM program for the inventory control of raw materials. Moreover, we can apply and make use of the knowledge gained from this project to be beneficial for our future career.

Keywords : Product / Raw materials / Inventory